

"CLIENT" or "CONTROLLER": Company Name: Address: The Mapp entity listed in Appendix 3 which is a party to the MSA. Company

This Data Processing Agreement ("**DPA**") forms part of the Master Services Agreement or other agreement for the purchase of Mapp's services (hereinafter referred to as the "**MSA**") between Client and Mapp.

By signing this DPA, Client enters into this DPA on behalf of itself and, to the extent required under applicable Data Protection Laws and Regulations, in the name and on behalf of its Affiliates.

How to execute this DPA:

Information:

- If this DPA is pre-signed on behalf of Mapp, please: (1) complete the Client information above; (2) choose the Mapp entity which is a party to the MSA; (3) review Appendix 1 and edit if necessary; (3) sign the DPA; (4) and submit via email to privacy@mapp.com.
- Upon receipt of the fully executed DPA, it will become legally binding and form a part of the MSA.
- If Client makes any revisions to this DPA which were not mutually agreed upon, such revisions will be null and void. Client signatory represents to Mapp that he or she has the legal authority to bind Client. This DPA will terminate automatically upon termination of the MSA.

1. **DEFINITIONS**

- **1.1 Affiliate** shall mean any entity which directly or indirectly owns or controls, is owned or controlled by, or is under common ownership or common control with the party in question.
- 1.2 Data Protection Laws and Regulations means any subordinate legislation and regulation implementing the Directive which may apply and, as of 25 May 2018 and thereafter, the European Union Regulation on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (the "General Data Protection Regulation" or "GDPR") and any subordinate legislation and regulation implementing GDPR which may apply.
- 1.3 Data Protection Legislation means European Directives 95/46/EC and 2002/58/EC, GDPR (Regulation (EU) 2016/679), any legislation and/or regulation implementing or made pursuant to them which amends, replaces, re-enacts, implements, consolidates or derogates from any of them, and all other applicable laws relating to Processing of Personal Data and privacy that may exist in any relevant jurisdiction, including, where applicable, the guidance and codes of practice issued from time to time by Data Protection Authority, other relevant data protection supervisory authorities to Nationwide and the Nationwide Group, the European Commission, the Article 29 Working Party and the European Data Protection Board.
- **1.4 Data Subject** has the meaning given to it in the Data Protection Legislation.
- **1.5 Directive** means the EU Data Protection Directive 95/46/EC.
- **1.6 Personal Data Breach** means a breach of security leading to the accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to, personal data transmitted, stored or otherwise processed;
- 1.7 All other capitalised terms shall have the meaning given to it in the Data Protection Legislation or the MSA.

2. DATA PROCESSING

- **2.1** The parties acknowledge and agree that regarding the Processing of Personal Data, Client is the Controller and Mapp is the Processor.
- 2.2 The parties shall each comply with their respective obligations under the Data Protection Laws and Regulations. Each party shall, in its use of Mapp Services, Process Personal Data only in accordance with the requirements of Data Protection Laws and Regulations.
- 2.3 Client's instructions for the Processing of Personal Data shall comply with Data Protection Laws and Regulations.

 Mapp shall inform Client immediately if, in Mapp's opinion, an instruction from Client violates Data Protection Laws and Regulations.
- 2.4 Mapp shall only process Personal Data on behalf of and in accordance with Client's documented instructions for purposes of (i) Processing in accordance with the MSA; (ii) Processing initiated by Users in their use of the Services; (iii) Processing to comply with other documented reasonable instructions provided by Client; (iv) Safeguarding the confidentiality, integrity and availability of Personal Data and the Services in accordance with this agreement; and (v) Collecting non-identifiable statistics.



2.5 Subject-matter, duration nature and purpose of the Processing and the type of Personal Data and categories of Data Subjects are defined in the MSA.

3. DATA SUBJECTS' RIGHTS REQUESTS

- 3.1 Mapp shall, to the extent legally permitted, promptly notify Client if Mapp receives a request from a Data Subject to exercise one or more of the Data Subject's rights as defined within chapter III GDPR (33-36) ("DSR Request").
- **3.2** Taking into account the nature of the Processing, Mapp shall assist Client by appropriate technical and organizational measures, insofar as this is possible, for the fulfilment of Client's obligation to respond to a DSR Request under Data Protection Laws and Regulations.
- 3.3 To the extent Client, in its use of the Services, does not have the ability to address a DSR Request, Mapp shall, upon Client's request, provide commercially reasonable efforts to assist Client in responding to such a DSR Request, to the extent Mapp is legally permitted to do so and the response to such DSR Request is required under Data Protection Laws and Regulations. To the extent legally permitted, Client shall be responsible for any costs arising from Mapp's provision of such assistance.

4. DATA PROTECTION IMPACT ASSESSMENTS

Mapp shall provide reasonable assistance to Client with any data protection impact assessments, and prior consultations with a Supervisory Authority, required under Data Protection Laws and Regulations, in each case solely in relation to Processing of Personal Data by, and taking into account the nature of the Processing and information available to, Mapp.

5. PERSONAL DATA BREACH NOTIFICATION

- 5.1 Mapp shall notify Client without undue delay after becoming aware of a Personal Data Breach. Mapp shall provide Client with sufficient information to allow Client to meet any obligations to notify a Supervisory Authority of the Personal Data Breach and/or communicate the Personal Data Breach to Data Subjects under the Data Protection Laws.
- 5.2 Mapp shall make reasonable efforts to identify the cause of a Personal Data Breach and take those steps as Mapp deems necessary and reasonable in order to remediate the cause of such a Client Data Incident to the extent the remediation is within Mapp's reasonable control.
- **5.3** The obligations herein shall not apply to incidents that are caused by Client.

6. SUB-PROCESSING

- 6.1 Mapp Affiliates and other Sub-processors used by Mapp to provide its contractual services, including their role and scope of sub-processing and the geographical area of sub-processing are published in Mapp's List of Sub-Processors available upon request and/or accessible at www.mapp.com/contracts. Such Sub-processors shall be agreed and consented to by the Client. By signing this DPA, Client agrees to the list of Sub-Processors attached hereto as Appendix 3 and hereby authorizes Mapp to transfer Personal Data to listed Mapp Affiliates and/or other Subprocessors to locations outside the European Economic Area, as is reasonably required to provide support, perform technical projects or perform other types of services under the MSA, provided that, if Client is incorporated in the EU, either: (i) such locations are recognized by the European Commission as providing adequate data protection; or (ii) Mapp has executed the EU Standard Contractual Clauses with such Affiliates and/or other Subprocessors.
- 6.2 Mapp has entered into a written agreement with each sub-processor containing data protection obligations not less protective than those in this DPA with respect to the protection of Personal Data to the extent applicable to the nature of the Services provided by such sub-processor.
- 6.3 Mapp shall be liable for the acts and omissions of its sub-processors to the same extent Mapp would be liable if performing the services of each sub-processor directly under the terms of this DPA, except as otherwise set forth in the MSA
- 6.4 Shall Mapp anticipate the need to change or add a sub-processor Mapp shall notify Client of any change in sub-processor and Client shall be entitled to contradict any change within a reasonable time frame. Where Client fails to contradict such change within such period of time, Client shall be deemed to have consented to such change. Where a materially important reason for such contradiction exists, and failing an amicable resolution of this matter by the parties, Client shall be entitled to terminating the DPA. Mapp will ensure that any new sub-processor is held to the same applicable standards as the previously agreed upon sub-processors.

7. SECURITY

Taking into account the state of the art, the costs of implementation and the nature, scope, context and purposes of processing as well as the risk of varying likelihood and severity for the rights and freedoms of natural persons, Mapp shall maintain appropriate technical and organizational measures for protection of the security (including protection against unauthorized or unlawful Processing and against accidental or unlawful destruction, loss or alteration or damage, unauthorized disclosure of, or access to, Client Data), confidentiality and integrity of Personal Data, as set forth



in Mapp's Security Annex (Appendix 2) to this DPA. Mapp regularly monitors compliance with these measures. Mapp will not materially decrease the overall security of the Services during the term of the MSA. Mapp will limit the access to Personal Data to its employees or Subprocessors for whom access to said data is reasonably necessary to fulfil Mapp's obligations to Client. Mapp shall ensure that persons authorized to Process the Personal Data are bound by the same or equivalent confidentiality obligations as Mapp or are under an appropriate statutory obligation of confidentiality. Mapp information Security Policy can be provided upon request shall Client prefer additional details regarding this section.

8. <u>DELETION OR RETURN OF PERSONAL DATA</u>

- 8.1 Mapp shall delete the Personal Data upon termination/expiry of the MSA as specified in the MSA or upon Client's reasonable request within 30 days and ensure the deleted data is unrecoverable. Mapp may retain Personal Data to the extent required by applicable laws and only to the extent and for such period as required by the applicable laws and always provided that Mapp shall ensure the confidentiality of all such Personal Data and shall ensure that such Personal Data is only Processed as necessary for the purpose(s) specified in the applicable laws requiring its storage and for no other purpose.
- **8.2** Mapp shall provide to Client, upon Client's request, written confirmation that deletion has occurred in accordance with this section 8.
- **8.3** Mapp shall return Personal Data to Client in accordance with the procedure and timeframe specified in the MSA.

9. AUDITS AND INSPECTIONS

- 9.1 Mapp shall make available to Client all information necessary to demonstrate compliance with this DPA and shall allow for and contribute to audits by Client or a third-party auditor mandated by Client in relation to the Processing of Personal Data. Upon Client's written request, Mapp shall, not more than once per year, accurately complete a reasonable information security questionnaire provided by Client regarding Mapp's data protection and information security practices and policies.
- 9.2 Client or a third-party auditor mandated by Client may, at Client's expense and not more than once per year, perform an on-site inspection of Mapp's data protection and information security practices and policies with written notice reasonably, at least ten business days, in advance. The inspection shall take place over not more than one day during Mapp's normal business hours on a mutually agree schedule that will minimize the audit's impact on Mapp's operations. Client or a third-party auditor mandated by Client shall comply with Mapp's security requirements related to the performance of the inspection. Due to confidentiality and security requirements, such inspections shall exclude on-site inspections of multi-tenant environments (such as laaS data centres used by Mapp). On-site examinations of such environments can be substituted by detailed documentation regarding the respective data protection and security measures taken and specific certifications issued by reputable third-party auditors, provided by Mapp upon Client's request.
- **9.3** Client shall promptly notify Mapp of any non-compliance discovered during such an audit/inspection.

10. LIABILITY

- **10.1** Each party's liability arising out of or related to this DPA and all DPAs between Affiliates and Mapp, whether in contract, tort or under any other theory of liability, is subject to the limitation of liability section agreed under the MSA, and any reference in such section to the liability of a party means the aggregate liability of that party and all of its Affiliates under the MSA and all DPAs together.
- **10.2** For the avoidance of doubt, Mapp's total liability for all claims from the Client and all of its Affiliates arising out of or related to the MSA and each DPA shall apply in the aggregate for all claims under both the MSA and all DPAs established under this Agreement.
- **10.3** Where a Data Subject asserts any claims against a party to this DPA in accordance with Art. 82 GDPR, the other party shall support in defending against such claims, where possible.

Appendix 1: Data Subjects and Categories

Appendix 2: Security Annex

Appendix 3: Mapp Affiliates & Subcontractor List

CONTROLLER	PROCESSOR	
Signature:	Signature:	
Printed Name, Title:	Printed Name, Title:	Steven Warren, CEO
Date:	Date:	



APPENDIX 1: DATA SUBJECTS & CATEGORIES

Data subjects. The personal data processed concern the following categories of data subjects:

- Client's customers,
- Client's prospects,
- Client's website visitors,
- Client's employees,

Categories of data. The personal data processed concern the following categories of data:

- Email addresses,
- Mobile number,
- Landline number,
- Last name, first name,
- Postal address,
- Date of birth,
- Opening of received emails,
- Clicks of links within the received emails,
- IP addresses,
- Website usage behaviour,



TECHNICAL AND ORGANIZATIONAL INFORMATION SECURITY MEASURES VERSION 5.0, 2019-05-23

	anizational information security measures version 5.0, 2019-05-23		
	a & b GDPR, and Art. 25 Abs. 1 GDPR))		
Physical access control	Implementation		
Mapp shall maintain suitable	Measures are designed, applied and monitored in accordance with ISO 27001:2013, particularly A.11.1.x to		
measures in order to prevent unauthorized persons from	A.11.6.x. These include:		
unauthorized persons from gaining access to the data	- Established security areas with protected entry/exit points.		
processing equipment where the	- Authorization procedures for employees and third parties.		
personal data is processed or	- Visitor management procedures to ensure proper authentication and supervision.		
used.	- CCTV monitoring for all data centers and primary office locations covering all entry and exit points.		
4354.	- Access to data center equipment requires two different authentication factors at a minimum.		
	- Equipment is sited to protect it effectively against unauthorized information disclosure.		
	Security alarm systems for data centers and primary office locations. Manned reception and/or security guards in data centers.		
	- Procedures for secure key card assignment and/or biometric enrollment.		
	- Electronic access system which logs all access to data centers and primary office locations.		
System access control	- Additional security controls as per Mapp's information security policies. Implementation		
Mapp shall maintain suitable	Measures are designed, applied and monitored in accordance with ISO 27001:2013, particularly A.6.2.1,		
measures to prevent its personal	A.9.1.x, A.9.2.x, A.9.3.x, A.10.1.x, A.11.2.89, A.12.2.1, A.12.4.1, A.12.6.1, A.14.2.x and A.18.2.3. These		
data processing systems from	include:		
being used by unauthorized	- Access control policy maintained.		
persons.	- Procedure for managing user and privileged accounts in line with the employment lifecycle based on a central		
'	directory.		
	- Multi-factor authentication required for privileged access to the infrastructure.		
	- Password policy which technically requires at least 8 characters; include at least three of the following four		
	elements: Capital letter(s), Lower-case letter(s), Number(s), Symbol(s); a password different from the 8		
	previously used ones; internal user passwords to expire after 90 days; and a minimum length for		
	administrator and service accounts of 14 characters. Users are required to change initial passwords upon first		
	login.		
	- Employees are required to follow clean desk policy. Screens are locked automatically after no more than 15		
	minutes of inactivity.		
	- Access to the internal network restricted to authorized company devices.		
	- Anti-malware systems installed on all Windows systems and Linux servers that are susceptible to malware		
	infections.		
	- Monitoring of security events related to internal and production systems.		
	- No data processing on mobile devices such as mobile phones or tablets.		
	- Policy prohibiting transfer of data to removable media.		
	- Customer remains responsible for protecting credentials under his/her control.		
	- Process for technical vulnerability management including static code analysis, periodic internal vulnerability		
	assessments and 3rd party penetration tests. Customers may conduct their own technical assessments in		
	agreement with Mapp.		
	- Secure coding principles in accordance with OWASP Top 10, which are regularly trained to software		
	developers.		
	- Production networks are effectively segregated and protected by firewalls. No data storage in a network's		
	presentation zone.		
	- Host-based intrusion detection system in place and monitored (applies to Mapp Engage).		
	- Network-based intrusion detection and prevention system in place and monitored (applies to Mapp Engage).		
Data access control	- Additional security controls as per Mapp's information security policies.		
No unauthorized read, copy,	Implementation Measures are designed, applied and monitored in accordance with ISO 27001:2013, particularly A.6.2.1,		
change or delete operations	A.8.3.2, A.9.1.x, A.9.2.x, A.10.1.12, and A.11.2.7. These include:		
within information systems	- Procedure for managing user and privileged access rights in line with the employment lifecycle based on a		
	central directory.		
	- Access to data restricted to authorized groups.		
	- Assignment of privileged access rights follows the least privilege principle.		
	- Grained role and permission model implemented to allow customization of customer access according to the		
	need-to-know principle.		
	- Central directory accounts are reviewed half-annually.		
	- Privileged accounts with access to the infrastructure are reviewed at least half-annually.		
	- User and privileged account activity, as well as other security-related events are logged, and logs protected		
	from loss and manipulation.		
	I - Privileged account logs are regularly reviewed, manually and/or automatically.		
	Privileged account logs are regularly reviewed, manually and/or automatically. Customer remains responsible for application-specific access reviews.		
	- Customer remains responsible for application-specific access reviews.		
	 Customer remains responsible for application-specific access reviews. Storage systems apply filesystem or object-level encryption using AES-256 (or equivalent). 		
	 Customer remains responsible for application-specific access reviews. Storage systems apply filesystem or object-level encryption using AES-256 (or equivalent). Use of encrypted filesystems on company laptops. 		
	 Customer remains responsible for application-specific access reviews. Storage systems apply filesystem or object-level encryption using AES-256 (or equivalent). Use of encrypted filesystems on company laptops. Use of removable media technically restricted. 		
	 Customer remains responsible for application-specific access reviews. Storage systems apply filesystem or object-level encryption using AES-256 (or equivalent). Use of encrypted filesystems on company laptops. 		
	 Customer remains responsible for application-specific access reviews. Storage systems apply filesystem or object-level encryption using AES-256 (or equivalent). Use of encrypted filesystems on company laptops. Use of removable media technically restricted. Procedures for secure disposal of equipment and unrecoverable deletion of data in the course of customer 		



Separation control	Implementation		
Separate processing of data that	Measures are designed, applied and monitored in accordance with ISO 27001:2013, particularly A.9.4.1,		
has been collected for different	·		
purposes.	- Logical segregation of tenant data in production and service environments.		
	- Development, test and production environments are separated.		
	 No use of production data for testing purposes. Additional security controls as per Mapp's information security policies. 		
Pseudonymization	Implementation		
Processing of personal data in a			
way that prevents the association			
of data to a certain individual	- Development procedures include design principles for data minimization, collection limitation and privacy by		
without additional information	default, including the requirement for pseudonymization where feasible.		
which is kept separately by	- Behavioral data is stored in pseudonymized form and separate from the corresponding contact profile where		
appropriate technical or	feasible (applies to Mapp Engage).		
organizational measures.	- Online tracking by default pseudonymous (applies to Mapp Acquire).		
	- System logs are anonymized where feasible.		
	- Additional security controls as per Mapp's information security policies.		
2. Integrity (Art. 32 Sect. 1 lit. b GDP			
Transfer control No unauthorized read, copy,	Implementation Measures are designed, applied and monitored in accordance with ISO 27001:2013, particularly A.8.3.3,		
No unauthorized read, copy, change or delete operations during	A.9.1.x, and A.10.1.1-2. These include:		
transmission or transport.	- Data transferred over public data-transmitting networks is effectively protected using industry good practice		
	standards and algorithms such as TLS or SSH with secure configurations.		
	- Data is not transferred physically, neither on paper nor on mobile storage devices.		
	- Secure electronic messaging capabilities are in place for internal and external communication, but we do not		
	permit the transfer of data (processed under this DPA) via email. In case customers send data via email or		
	instruct Mapp to do this, the customer will be held accountable.		
	- Additional security controls as per Mapp's information security policies.		
Input control	Implementation		
Determination whether personal	Measures are designed, applied and monitored in accordance with ISO 27001:2013, particularly A.12.2.1,		
data was entered to, changed or deleted from information systems.	A.12.4.14, and A.12.6.1. These include: - User and privileged accounts are unique and identifiable where technically feasible; exception: root accounts		
deleted from information systems.	which are strictly controlled.		
	- Access to data at the application and database level is comprehensively logged, and logs protected from loss		
	and manipulation.		
	- Log sources use a synchronized time source (NTP).		
	- Host-based intrusion detection system in place and monitored (applies to Mapp Engage).		
	- Network-based intrusion detection and prevention system in place and monitored (applies to Mapp Engage).		
	- Process for technical vulnerability management including static code analysis, periodic internal vulnerability		
	assessments and 3rd party penetration tests. Customers may conduct their own technical assessments in		
	agreement with Mapp.		
	- Anti-malware systems installed on all Windows systems and Linux servers that are susceptible to malware		
	infections.Additional security controls as per Mapp's information security policies.		
3 Availability and Reciliance (Art 3)			
3. Availability and Resilience (Art. 32 Availability control	2 Sect. 1 lit. b & c GDPR)		
Availability control	2 Sect. 1 lit. b & c GDPR) Implementation		
-	2 Sect. 1 lit. b & c GDPR)		
Availability control Protection against accidental or	2 Sect. 1 lit. b & c GDPR) Implementation Measures are designed, applied and monitored in accordance with ISO 27001:2013, particularly A.12.1.2,		
Availability control Protection against accidental or	2 Sect. 1 lit. b & c GDPR) Implementation Measures are designed, applied and monitored in accordance with ISO 27001:2013, particularly A.12.1.2, A.12.1.3, A.12.2.1, A.12.3.1, A.12.4.1, A.12.6.1, A.17.1.x, and A.17.2.1. These include:		
Availability control Protection against accidental or	Measures are designed, applied and monitored in accordance with ISO 27001:2013, particularly A.12.1.2, A.12.1.3, A.12.2.1, A.12.3.1, A.12.4.1, A.12.6.1, A.17.1.x, and A.17.2.1. These include: Detection and suppression systems are implemented in data centers to minimize the risk related to fire and water. These are maintained and tested at least annually. Equipment is sited to protect it effectively against environmental damage or sabotage.		
Availability control Protection against accidental or	Measures are designed, applied and monitored in accordance with ISO 27001:2013, particularly A.12.1.2, A.12.1.3, A.12.2.1, A.12.3.1, A.12.4.1, A.12.6.1, A.17.1.x, and A.17.2.1. These include: Detection and suppression systems are implemented in data centers to minimize the risk related to fire and water. These are maintained and tested at least annually. Equipment is sited to protect it effectively against environmental damage or sabotage. Critical system components (e.g. web servers or load balancers) are laid out redundantly to avoid single points.		
Availability control Protection against accidental or	Implementation		
Availability control Protection against accidental or	 Z Sect. 1 lit. b & c GDPR) Implementation Measures are designed, applied and monitored in accordance with ISO 27001:2013, particularly A.12.1.2, A.12.1.3, A.12.2.1, A.12.3.1, A.12.4.1, A.12.6.1, A.17.1.x, and A.17.2.1. These include: Detection and suppression systems are implemented in data centers to minimize the risk related to fire and water. These are maintained and tested at least annually. Equipment is sited to protect it effectively against environmental damage or sabotage. Critical system components (e.g. web servers or load balancers) are laid out redundantly to avoid single points of failure. Data is replicated and relational data backed-up daily. 		
Availability control Protection against accidental or	Implementation		
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Availability control Protection against accidental or	Implementation		
Availability control Protection against accidental or	 Z Sect. 1 lit. b & c GDPR) Implementation Measures are designed, applied and monitored in accordance with ISO 27001:2013, particularly A.12.1.2, A.12.1.3, A.12.2.1, A.12.3.1, A.12.4.1, A.12.6.1, A.17.1.x, and A.17.2.1. These include: Detection and suppression systems are implemented in data centers to minimize the risk related to fire and water. These are maintained and tested at least annually. Equipment is sited to protect it effectively against environmental damage or sabotage. Critical system components (e.g. web servers or load balancers) are laid out redundantly to avoid single points of failure. Data is replicated and relational data backed-up daily. Process for technical vulnerability management including static code analysis, periodic internal vulnerability assessments and 3rd party penetration tests. Customers may conduct their own technical assessments in agreement with Mapp. Planning and monitoring of computing, storage and network capacity. System health and availability monitoring. Procedures for change management during normal operations and emergencies. Anti-malware systems installed on all Windows systems and Linux servers that are susceptible to malware 		
Availability control Protection against accidental or	Implementation		
Availability control Protection against accidental or	Implementation		
Availability control Protection against accidental or intentional loss or destruction.	Implementation		
Availability control Protection against accidental or intentional loss or destruction. Ability of recovery Ability to recovery within an	Implementation		
Ability of recovery Ability to recovery within an appropriate timeframe after a	Implementation		
Ability of recovery Ability to recovery within an	Implementation		
Ability of recovery Ability to recovery within an appropriate timeframe after a	Implementation		



	Data is well-asked and relational data healed on daily 2011					
	- Data is replicated and relational data backed-up daily. Backup recovery procedures are regularly tested.					
	- Additional security controls as per Mapp's information security policies.					
4. Process for regular assessment of the effectiveness of measures (Art. 32 Sect. 1 lit. d GDPR; Art. 25 Sect. 1 & 2 GDPR)						
Data Protection Management	Implementation					
Systematic approach to the	Operation of an Information Security and Data Protection Management System in accordance with ISO					
management of data protection.	27001:2013, ISO 27002:2013, and ISO 27018:2014. This includes:					
	- Clearly defined and communicated roles and responsibilities with regards to information security and privacy,					
	including but not limited to: Information Security Officer and Data Protection / Privacy Officer.					
	- Governance procedures for information risk management, maintenance and communication of policies,					
	internal and third-party compliance assessments, management reporting and review, and tracking of					
	continuous improvement.					
	- Information security and privacy awareness program including mandatory new hire and annual refresher					
	trainings as well as additional awareness measures.					
	- Annual independent audit of the Information Security and Data Protection Management System.					
	- Additional security controls as per Mapp's information security policies.					
Incident Response Management	Implementation					
Systematic approach to the	Measures are designed, applied and monitored in accordance with ISO 27001:2013, particularly A.16.1.x.					
management of incidents.	These include:					
	- Procedure for incident reporting, trained to all employees.					
	- Procedure for incident response including verification, classification, containment, eradication and recovery;					
	playbooks maintained for selected types of incidents.					
	- Procedure for notification in line with legal and contractual requirements.					
	- Post-mortem analysis required for significant incidents.					
	- Additional security controls as per Mapp's information security policies.					
	The state of the s					
Privacy by default	Implementation					
Data protection compliance should	Measures are designed, applied and monitored in accordance with ISO 27001:2013, particularly A.8.1.3,					
be embedded throughout the	A.13.2.1, and A.14.2.5. These include:					
entire life cycle of technologies and	- Development procedures include design principles for data minimization, collection limitation and privacy by					
procedures.	default. Our software services are highly customizable. Options for configuration are available in the					
	respective online help.					
	- Customers remain responsible for the lawful and privacy-friendly use of Mapp's software services. Moreover,					
	the Acceptable Use Policy applies: https://mapp.com/acceptable-use-policy/					
Order control (Art. 28 GDPR) Implementation						
No data processing without the	Measures are designed, applied and monitored in accordance with ISO 27001:2013, particularly A.8.3.2,					
controller's instruction.	A.11.2.7, A.13.2.1, and A.18.1.1. These include:					
	- Mapp processes data only based on the Customer's instructions, i.e. based on contractual agreements,					
	orders, or additional instructions. Customers should provide instructions only in written form or confirm in					
	written form when done verbally.					
	- Procedures for secure disposal of equipment and unrecoverable deletion of data in the course of customer					
	off-boarding.					
	9					
	off-boarding. - Effective restriction of the processing of data retained for legal purposes via encryption of backup files, encryption of file systems, strict access controls, audit logging, and ticket-based restore procedures.					



APPENDIX 3: MAPP DIGITAL AFFILIATE AND SUBCONTRACTOR LIST

<u>Sub-Processor</u>	Processing Location (and Legal	Purpose
<u>Sub-Processor</u>	safeguards, if outside of the EEA)	<u>r ui pose</u>
Mapp Digital Germany GmbH	Germany	Internal: Support & Services, R&D
Mapp Digital France S.A.S.	France	Internal: Support & Services
Mapp Digital Italy SrL.	Italy	Internal: Support & Services
Mapp Digital UK Ltd	UK*	Internal: Support & Services
Mapp Digital Poland sp. z.o.o.	Poland	Internal: R&D
Mapp Digital Netherlands B.V.	Netherlands	Internal: R&D
Mapp Digital US, LLC	US (EU Standard Contractual Clauses & Certified under the EU-US Privacy Shield)	Internal: Support & Services, R&D [Mapp Empower only]
Aprimo/MEMO Marketing Operations Philippines Inc	Philippines (Standard Contractual Clauses)	Internal: Support & Services
Aprimo Australia Pty Ltd	Australia (Standard Contractual Clauses)	Internal: Support
Pythian Group Inc.	Canada (Adequacy Decision)	External: R&D [Mapp Empower only]
Amazon Web Services, Inc.	Germany & Ireland	External: Data center infrastructure
Amazon Web Services, Inc.	US (Standard Contractual Clauses)	External: Data center infrastructure [Mapp Empower only]
Google, LLC.	Main processing and data storage in Belgium. Globally distributed collection technically required due to the nature of the Services (Standard Contractual Clauses)	External: Data center infrastructure [Mapp Acquire only]
Global Access Internet Services GmbH	Germany	External: Data center infrastructure
CLX Networks AB	Sweden & US (Standard Contractual Clauses)	External: SMS messaging [Mapp Engage, optional]
R&D Communications SrL	Italy	External: SMS messaging [Mapp Engage, optional]
Mitto AG	Germany & Switzerland (Adequacy Decision)	External: SMS messaging [Mapp Engage, optional]
WebTrekk GmbH	Germany & Italy	Internal: Mapp Intelligence
Webtrekk Analytics SL	Spain	Internal: Mapp Intelligence

^{*}In case the UK becomes a third country in the course of Brexit, Mapp will execute Standard Contractual Clauses to ensure future compliance of cross-border transfers of Personal Data.

ADDITIONAL PROVIDERS MAY BE NECESSARY FOR CERTAIN SERVICES OR THOSE CUSTOMERS WITH ELEVATED SUPPORT DEMANDS. THESE PROVIDERS SHALL DE DESIGNATED IN THE APPLICABLE SOW FOR THESE SERVICES.